

DOE ART review Logistics

Wednesday, April 29, 2009

- ROB (research office building) C/D room (Bldg. 48)
(A/B room is also open for individual meetings or break area for reviewers)
- Coffees (7:45, 10:30, 15:15)
Coffee/tea services - Linear Café, Food - Costco
- Lunch will be served outside of C/D room in a hall way
Linear Café (fajita bar, dessert and beverages)
For reviewers only (11 people)
- No-host Dinner, 7 pm at Hunan Garden
3345 El Camino Real, Palo Alto, Tel: 650-565-8868
(map will be available in the morning of 4/29)
\$30 need to be paid to Naomi in cash before 11:00 am.

Thursday, April 30, 2009

- Orange room (bldg. 40)
- Break out sessions (8:30 – 10:30 am)

The following rooms are available.

- ROB Madrone (bldg. 48 room 224) Tel: 650- 926-3302 Pollycom: 650-926-3301
- Cypress room (bldg. 40 room R147) Tel/Pollycom: 650-926-8779
- Yellow room (bldg. 41 room 223) Tel/Pollycom: 650- 926-2684
- Fuji room (bldg. 214) Tel/Pollycom: 650-926-3976

SLAC meeting room map: <http://www2.slac.stanford.edu/maps/slacarea.html#meetingRoom>

- Coffees (8:00, 10:30)
Coffee/tea services - Linear Café, Food - Costco
- Lunch will be served in Orange room
Linear Café (pasta bar, salad, garlic bread, cookies and beverages)
For reviewers only (11 people)

IT help:	Nick Arias	x4826 Bldg. 41 room 124A Cell: 510-304-1967
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Admins.:	Joan Valine Naomi Nagahashi	x2068 Bldg. 41 room 108 x2645 Bldg. 214 room 15 Cell: 408-480-8192
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Linear Café:	Robin Martinez	x2615
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