



1<sup>st</sup> prepatatorial meeting  
26/5/09

## Idea/Charge of the Workshop

- Dates and Location: 3.11.09 – 5.11.09 at LAL Orsay
- Successor of 1<sup>st</sup> workshop of this kind at FNAL in Jan. 07  
<https://conferences.fnal.gov/idtb07/>

Three year rhythm looks appropriate

- Orsay workshop allows to review achievements/developments since FNAL workshop
- Help to ILC Detector R&D panel to monitor and direct detector R&D activities

“Change of Landscape” after the LOI's

- Sharpen the view of community to identify synergies in R&D programs (particularly) testbeam efforts

Common tools, common reservation of testbeam areas, common application for beam time

- “Remind” Testbeam operators of our needs

- The workshop should render a document where the testbeam plans are listed and explained

Such a document would underline the wealth of the activities and facilitate the acquiring of funding for the testbeam efforts or help to save money where common interests are identified

## Idea/Charge of the Workshop cont'd

- Testbeams are the best opportunity to show our readiness to go for the ILC  
At least large scale testbeams should be considered as “mini” ILC experiments

## Organisation Committees

**Programme Committee:** F. Sefkow (DESY), J. Yu (UTA), V. Vrba (FZU Prague),  
K. Kawagoe (Kobe University)  
V. Boudry (LLR Palaiseau), J. Hauptman (Iowa University)  
Yulan Li (Tsinghua University), R. Lipton (FNAL)  
M. Vos (IFIC Valencia), T. Nelson (SLAC)  
F. Gaede (DESY), N. Graf (SLAC), M. Wing (UCL London)

NB.: Crossviews are “allowed” and desired

**Scientific Advisory Board:** Sakue Yamada (Tokyo University, KEK), H. Yamamoto (Tohoku University)  
J. Brau (University of Oregon), F. Richard (LAL), M. Demerteau (FNAL)  
Young-Kee Kim (FNAL), S. Bertolucci (CERN), J. Mnich (DESY),  
D. MacFarlane (SLAC), K. Nishikawa (KEK)

The SAB is ready to give advice and to watch the balance of the meeting programme

**Local Organisation Committee:** R.P. (Chair)  
P. Doublet (Scientific Secretary)  
P. Chemali (Workshop Secretary)  
V. Brouillard (Workshop Secretary)  
G. Dreneau (Webcast, technical questions)

## Place and Venue

- LAL Orsay ~ 15km southwest of Paris
- Main Auditorium and two seminar rooms at LAL  
booked for whole week 2.11.09 – 6.11.09  
Possibility for parallel sessions and satellite meetings  
Webcast from all the rooms possible. Main auditorium is excellently equipped for that.
- Propose to have only plenary sessions.
- Workshop Diner planned for 4/11/09 (Venue still to be found)
- Conference Fee 150 Euro (max.), still looking for tentative sponsors
- Registration will be opened by 1/6/09  
Two steps: Pre-registration  
Final registration from 1/9/09 when the conference fee will have been fixed

## Items on agenda and calendar issues

- Workshop collides (unfortunately) with PAC Meeting 2.11.09 and 3.11.09 at Seoul and DESY PRC 6.11.09
- Propose to start workshop on 3.11.09 in the morning
- Sessions
  1. Session: Charge and Review session
    - I would like to have “input” from detector R&D panel directions for R&D  
Typically Sakue or Marcel (both will be at Seoul)  
need to find a speaker
    - Ask sub-detectors to give a review on their testbeam experience

**Not yet covered:** Combined testbeams (Task of LC Testbeam working Group !?)

Item raised by Marcel as the workshop was made known to him

Very important as careful planning is needed

## Preparatorial Meetings

- 1<sup>st</sup> Meeting 26/5/09 (today) – Overview on R&D activities and testbeam needs
- 2<sup>nd</sup> Meeting (Beginning of July)
  - First agenda skeleton – Identification of session convenors
  - contact of speakers
  - Overview on Software and DAQ in different experiments
- 3<sup>rd</sup> Meeting (Face-to-Face) @ ALCPG in Albuquerque
  - Fixing the agenda
- 4<sup>th</sup> Meeting ~Two weeks before the workshop
  - Discussion of Open issues
  - Editors/Authors for workshop document