

TEB Meeting 15 June 2012

- Chair's report (John)
- Editor status reports (editors)
- Special section on XFEL (Nick)
- AOB (all)



Sections ready for editing (14 June)

(<http://forge.linearcollider.org/tdr> -> 'Links to source files for all submitted sections')

Chapter Title	Section title	Author	Editor
TDR1 - 3.SCRF	Section: R&D towards mass-production and design for manufacture	Jim Kerby	Eckhard Elsen
TDR1 - 3.SCRF	Section: Cryomodule, cryogenic thermal balance, and quadrupole R&D	Paolo Pierini	? (was Kerby)
TDR1 - 3.SCRF	Section: High-gradient SCRF cavity R&D and the yield evaluation	Rongli Geng	? (was Kerby)
TDR1 - 3.SCRF	Section: Development of worldwide SCRF R&D infrastructure	Jim Kerby	Eckhard Elsen
TDR1 - 4.Beam Test Facilities	Section: Fermilab-NML beam facility	Mike Church	Hitoshi Hayano
TDR1 - 5.Accelerator Systems R&D	Section: Positron Source	Wei Gai	Eckhard Elsen
TDR1 - 7.PostTDR	All Sections	Marc Ross	Hitoshi Hayano
TDR2 - 01.Introduction	All Sections	Ewan Paterson	Nan Phinney
TDR2 - 02.Layout	All Sections	Nicholas Walker	Nan Phinney
TDR2 - 03.SCRF Linac Technology	Section: RF power source	Shigeki Fukuda	Nicholas Walker
TDR2 - 04.ML layout for a flat topography	Section: Klystron cluster scheme RF power distribution system	Christopher Nantista	Nicholas Walker
TDR2 - 05.ML layout for a mountain topography	Section: Distributed klystron scheme RF power distribution system	Shigeki Fukuda	Nicholas Walker
TDR2 - 06.Esource	Section: All Sections	John Sheppard	Nan Phinney
TDR2 - 07.Psource	Section: All Sections	Wei Gai	Nan Phinney
TDR2 - 13.CFS	Section: All but two sections	Fred Asiri	Phil Burrows
TDR2 - 16.PIP	All Sections	Mike Harrison	Phil Burrows



Input from EC meeting 14th June

- Editing effort
 - Chris Adolphsen will help Akira with editing SCRF chapters
 - Brian Foster and Mike Harrison offered help with editing
- **Melbourne EC meeting (12-13 July)**
 - ½ day allocated to TDR/TEB
 - Policy issues to raise with EC for discussion / guidance
 - JC to propose process for EC to review / approve draft TDR
 - Provide sample sections so EC can give some initial feedback
- **EC meeting at Arlington (22-26th October)**
 - Barry wants the EC to review and sign off the draft TDR by the end of the Arlington meeting (!)
 - After EC sign-off, drafts under formal change control with EC
 - **Would have to be available to EC by ~15th October**
 - Release to EC members section by section – not preferable



Meeting EC deadlines

- Must have a rapid turn-around editing and returning to authors
- Must get remaining material from authors! (PMs to help here)
- Minimal workflow
 - **Editors go through and make changes as needed**
 - **Iterate with authors on edits**
 - **PMs review & approve section by section**
 - **Release sections as they are signed off by PMs**
- Graphics – authors are cutting/pasting into Word (despite guidance)
 - **We know which submitted images are good enough**
 - **Need input from Editors on prioritizing any remediation work**