TEB webex meeting, 13 Aug 2012

- Management Items (John)
- Editorial topic: TDR2/CFS (Phil)
- Editing status reports (Editors)
- Other items, wrap-up

Schedule of Editorial topics

- ***13 Aug: TDR2 CFS revisited (Phil)***

- 20 Aug:
  - **TDR2 ML-Tech, ML-Flat, ML-Mountain (Akira)**
  - **Technical editing (Maura, Benno)**
- 27 Aug:
  - **Comprehensive review of editing status of each chapter**

- *In the queue*
  - *TDR1 Beam Test Facilities: FLASH, Quantum Beam, NML*
  - *TDR1 Accelerator R&D + CesrTA + ATF*
  - *TDR1 Post-TDR R&D, TDR2 Post-TDR Eng, TDR2 Upgrade*
  - *TDR1 and TDR2 Introductions and Summaries*
  - *Top-level look at TDR1 and TDR2*
  - *TDR/DBD, TDR/Companion Document*

EC Snapshot #2

- Agreement with Barry: deliver during the week of 17th Sept
- EC will provide 1-week turn-around on comments

- It should be well on its way to being the final TDR draft, eg
  - **No missing sections or partial drafts**
  - **All sections/chapters should have been edited**
  - **Should be well into the broader cross-chapter editing**
  - **All source files should be in TeX and in SVN, ie no Word files + all subsequent editing to be done on the TeX files**

- All first-stage editing should be completed no later than Friday, 31st August
  - **Includes the missing sections (!)**

General editing items for all chapters

- Need summary tables in TDR1 of the key outcomes of the R&D programs

- R&D results in TDR1 and design decisions/parameters in TDR2 should be cross-referenced

- There should be references to supplemental or supporting material in the TDD (EDMS)

- TDR2 accelerator design and CFS chapters should be cross-checked

- Incorporate EC feedback from Snapshot #1 as applicable

Current specific editing assignments

- TDR1 Accelerator R&D + ATF2 and CesrTA (Kaoru)
  - **First-round editing**
  - **Cross-reference TDR1 Accelerator Systems R&D with TDR2 (with Nan)**

- TDR1 SCRF (Eckhard)
  - **Finish first-round editing**
  - **Close the loop with Akira on the proposed TDR1/SCRF editing revisions.**
  - **Cross-reference TDR1/SCRF R&D with TDR2/ML chapters (with Chris A)**

Editing Assignments (2)

- TDR2 Accelerator design chapters (Nan)
  - **Finish first-round editing of TDR2/AS design chapters**
  - **Review/revise BDS write-up from RDR (with Benno)**
  - **Cross-reference Accelerator Systems in TDR2 and TDR1 (with Kaoru)**
  - **Cross-check TDR2/AS and CFS chapters (with Phil)**

- TDR2 CFS (Phil)
  - **TDR2/CFS chapter editing**
  - **Cross-check TDR2/AS and CFS chapters (with Nan)**
  - **Cross-check TDR2/CRF/ML and CFS chapters (with Chris A)**

Editing TDR2 / Main Linac chapters

- Nobu is helping with the editing this week (only!)

- Finish the Overview, Layout, Parameters section (Chris A)

- Finalise scope/organisation for the Overview, HLRF, and LLRF sections (Chris^2, John, Akira)

- General
  - **Cross-reference TDR2/ML with TDR1 SCRF+BTF**
  - **Cross-check TDR2/ML and CFS chapters (with Phil)**
  - **Integrated editing of ML site-specific and ML technology chapters (Chapters 3,4,5)**

Additional editing tasks

- TDR2
  - **Integration of TDR2/PIP with remainder of TDR (Mike)**

- TDR1 + TDR2
  - **Second-stage cross-chapter editing & review (Nick, Brian, Mike, John)**