



# AD&I meetings: plans and goals

Nick Walker, Kaoru Yokoya  
ILC-ADI FUZE meeting 5.06.14

# What's in store

- Our mission
  - Primary goals
  - Structure of the (FUZE) meetings
  - Change Management
    - ▶ Getting organised
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# Our Mission

- ADI team is responsible for the overall design of the ILC
  - ▶ But not the development of components or associated R&D (e.g. SRF cryomodule)
- Short term focus: identifying work leading up to LCWS (6-10.10.14)
- Need to review what was said and done at AWLC14
  - ▶ Look at our resources
  - ▶ What are priorities
  - ▶ Set ourselves some milestones and deliverables

*Make a list of action items which we think we can achieve for LCWS*

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# Who are the "AD&I team" ?

LCC-ILC Director: M. Harrison, Deputies: N. Walker and H. Hayano

\*KEK LC Project Office Head: A. Yamamoto

Sub-Group	Global Leader Deputy/Contact p.	KEK-Leader* Deputy	Sub-Group	Global Leader Deputy/Contact P.	KEK-Leader* Deputy
Acc. Design Integr.	<b>N. Walker (DESY)</b> K. Yokoya(KEK)	<u>K. Yokoya</u>	SRF	<b>H. Hayano (KEK)</b> C. Ginsburg (Fermi), E. Montesinos (CERN)	<u>H. Hayano</u> Y. Yamamoto
Sources (e-, e+)	<b>W. Gai (ANL)</b> M. Kuriki (Hiroshima U.)	<u>J. Urakawa</u> T. Omori	RF Power & Cntl	<b>S. Michizono (KEK)</b> TBD (AMs , EU)	<u>Michizono</u> T. Matsumoto
Damping Ring	<b>D. Rubin (Cornell)</b> N. Terunuma(KEK)	<u>N. Terunuma</u>	Cryogenics (incl. HP gas issues)	<b>H. Nakai: KEK</b> T. Peterson (Fermi), D. Delikaris (CERN)	<u>H. Nakai</u> Cryog. Center
RTML	<b>S. Kuroda (KEK)</b> A. Latina (CERN)	<u>S. Kuroda</u>	CFS	<b>A. Enomoto (KEK)</b> V. Kuchler (Fermi), J. Osborne (CERN),	<u>A. Enomoto</u> M. Miyahara
Main Linac (incl. B. Compr. & B. Dynamics)	<b>N. Solyak (Fermi)</b> K. Kubo (KEK)	<u>K. Kubo</u>	Radiation Safety	<b>T. Sanami (KEK)</b> TBD (AMs, EU)	<u>T. Sanami</u> T. Sanuki
BDS	<b>G. White (SLAC),</b> R. Tomas (Cern) T. Okugi(KEK)	<u>T. Okugi</u>	Electrical Support (Power Supply etc.)	TBD	<u>TBD</u>
MDI	<b>K. Buesser (DESY)</b> T. Tauchi (KEK)	<u>T. Tauchi</u>	Mechanical S. (Vac. & others)	TBD	<u>TBD</u>
			Domestic Program, Hub Lab. Facilities	TBD	<u>H. Hayano</u> T. Saeki

**core team**

**ADI mailing list**

# Making Lists

- **Excel sheet with list of items (start of a WBS)**
    - ▶ Should have been reviewed at AWLC14
    - ▶ Over next weeks would like to update/refine this!
    - ▶ Pick key items that can be achieved by LCWS
  - **Priority remains: CFS requirements and specifically tunnel lengths/volumes**
    - ▶ An accurate machine layout
    - ▶ Do our existing lattice (designs) fulfil requirements?
    - ▶ Attention to: MPS, diagnostics sections, timing etc.
  - **To repeat: identify concrete deliverables for LCWS**
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# Common themes

- For each ADI meeting we will identify a themes in advance for WGs to report on
  - ▶ Example: expected beam loss rates during operation
- Themes will be driven by priority requirements from Japanese Team (CFS) considering site-dependent design
- WGs should prepare for subsequent ADI meeting where we will discuss the issue (theme) as a team
  - ▶ Not necessarily answering the questions,
  - ▶ but at least understanding the problem,
  - ▶ and understanding what needs to be done.

# ADI meeting template

- **Introduction / announcements**
    - ▶ Including update from Japanese team
  - **Brief status reports (round table):**
    - ▶ Sources
    - ▶ Damping Rings
    - ▶ RTML
    - ▶ Main Linac / bunch compressors
    - ▶ BDS
    - ▶ MDI
    - ▶ CFS
  - **Special theme report(s)**
  - **Next meeting agenda / action items**
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# ILC Change Management

## 1. Proposing a design change

- Change Request (CR)
- Change Request Creator (CRC)
- Written document
- Submitted to Change Management Board (CMB)

## 2. Expert review

- Reviewed by CMB with additional experts as needed
- CMB defines the scope of the review
- Communication with all stakeholders
- Capture relevant documents

## 3. Decision

- Results with recommendation from (2) presented to ILC Director
- Written summary document
- ILC Director (in consultation with the CMB) makes final decision, or
- Decision is escalated to LCC directorate.

## 4. Updating TDD to reflect the change

- CMB identifies team (and team leader) to implement change.
- Generate scope of work
- Develop implementation plan
- Release of updated TDD

Mandatory documents

EDMS update!



# Change Management Board (CMB)

- ILC Technical Board

- ▶ Mike Harrison (BNL, CMB chair)
- ▶ Nick Walker (DESY)
- ▶ Olivier Napoly (CEA)
- ▶ Nikolay Solyak (FNAL)
- ▶ Marc Ross (SLAC)
- ▶ Nobuhiro Terunuma (KEK)
- ▶ Yasuchika Yamamoto (KEK)
- ▶ Akira Yamamoto (KEK)

- 1 CFS rep

- 2 Physics and detector reps

- Change Administrator (Benno List)

- + additional experts as deemed fit

- Initial assessment
- Scale of review (determine change review panel)
- Decision
- Implementation planning

# Change Register

Will be published  
to the web!

The screenshot shows an Excel spreadsheet with the following data:

No.	Date	Creator	Title	Description	State	Owner	Impact	Do
ILC-CR-0001		N. J. Walker	Adopt DKS as HLRF Scheme	The DKS (Distributed Klystron System) HLRF distribution scheme shall be the sole baseline design; KCS will not be pursued further.	In preparation	Change Requestor	Administrative	
ILC-CR-0002		N. J. Walker	Move Bunch Compressor to Main Linac	The Bunch Compressor formally becomes a part of the Main Linac instead of the RTML.	In preparation	Change Requestor	Administrative	

- Comprehensive list of modifications
  - ▶ being considered (not yet formally a CR) ← placeholder
  - ▶ Formal CRs under review / consideration

# Change Register: State

Description	State	Owner
1 System) HLRF the sole baseline design; er.	In preparation	Change Requestor
ally becomes a part of RTML.	In preparation Under consideration ✓ In preparation Submitted CMB Review Deferred to review panel Escalated to LCC Directorate Accepted / Deferred Accepted / Implementing Rejected Completed	Change Requestor

CR request document submitted

- Important for:
- Communication
  - Transparency
  - Organisation

# Who can (formally) submit a CR

- ILC Technical Board (or member thereof)
- WG coordinators
- Designated people from Physics & Detector community
- LCC Directorate / LCB
  - ▶ change of high-level scope

*Triage*

# CM: Next steps

- Distribute CM document
  - Produce “first draft” of CR register
    - ▶ Concepts and possibilities picked up at AWLC14
  - Review CRR
    - ▶ ILC-TB
    - ▶ WG coordinators
  - Revise CRR and publish to web
    - ▶ Thereafter maintain it
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# Other (ADI) homework for WG

- Review/update WBS document
  - Review Technical Design Documentation
    - ▶ <http://www.linearcollider.org/ILC/GDE/technical-design-documentation#fromedms>
      - Already requested at AWLC 14
      - Should be ongoing
      - Likely we will focus on each WG in turn in a separate focus meeting
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