# ALCW2015 1st IOC

## November 21, 2015: 23:00-24:00 (JST)

Agenda

- 1. Report on preparation done for ALCW2015 up to now by KEK and LOC
- 2. Discussion and decision on the basic concept and the overall structure of the WS
- 3. To-do list

# Plan of ALCW2015

1. Co-hosted by LCC, KEK and ACFA

2. Date: April 20 (Mon) – April 24 (Fri) 2015, Venue: KEK

An ILC event is scheduled on April 22 (Wed) at the University of Tokyo including the industrial sector and policy makers . Although this event is hosted separately, the event program should be integrated in the ALCW2015 program.

3. Organization

International Organizing Committee (IOC)

Local Organizing Committee (LOC)

## IOC members as of 2014.11.21

Mike Harrison, LCC Steinar Stapnes, LCC Hitoshi Yamamoto, LCC

Mitsuaki Nozaki, KEK, ACFA Chair Yifang Wang, IHEP, Incoming ACFA Chair Jie Gao, IHEP, ALCSC Chair Geoffrey Tayor, Melbourne Bum-Hoon Lee, Sogang Univ. George Wei-Shu Hou, NTU A representative from India (TBD) Yasuhiro Okada, KEK, IOC Chair Akiya Miyamoto, KEK, LOC Chair Keisuke Fujii, KEK Akira Yamamoto, KEK Sachio Komamiya, Tokyo Satoru Yamashita, Tokyo Kiyotomo Kawagoe, Kyushu

Brian Foster, Oxford Christophe Grojean, Barcelona Maksym Titov, Saclay Harry Weerts. ANL Michael Peskin, SLAC Ties Behnke, DESY Andy White, Texas

### 4. Scope of the workshop

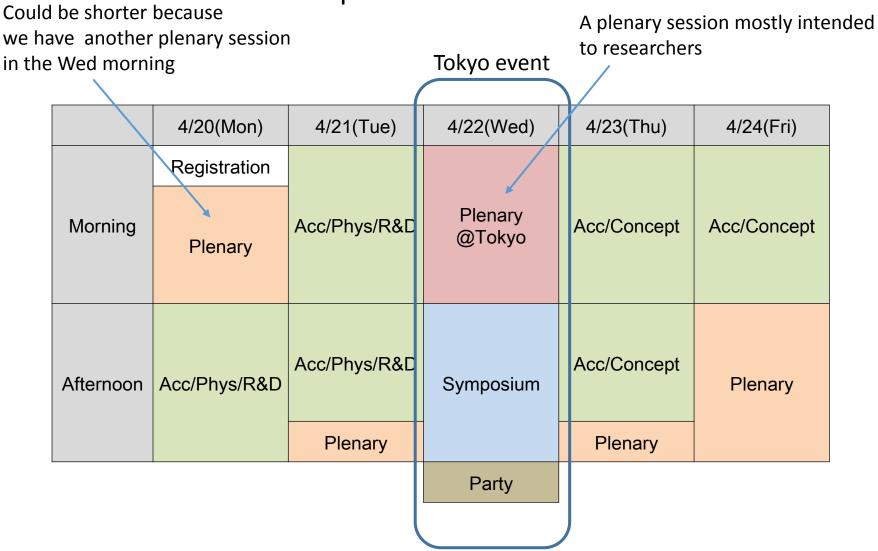
Accelerator, physics and detector aspects of future electron-positron linear colliders. A special focus on the ILC which Japan is considering to host.

- 5. Style of the workshop
- The plenary session program is arranged by IOC
- The accelerator session program is arranged by LCC
- Physics and Detector: Omnibus meetings + Physics WG sessions

"Concept" group meetings (ILC, SiD, CLIC Physics & Detector) and Detector R&D group meetings are invited as parts of parallel sessions of ALCW2015. The program of each meeting is arranged by organizers of each part.

In parallel to Detector R&D group meetings, physics WG sessions are organized by physics WG conveners assigned by IOC.

## Conceptual Time Table



Extra rooms are available on April 19 (Sun) and April 25(Sat) if necessary.

#### 6. Registration fee

The registration fee will be collected and the workshop budget will be managed by ALCW2015. An estimated registration fee is 30,000-35,000 yen.

#### 7. Schedule

November 21, 2014 : 1<sup>st</sup> IOC meeting Mid-December: Start of online-registration Late March: End of the early registration Early April: Program final decision

 To-do list before the online-registration Arrange omnibus meetings Select physics WG session conveners Agree on the Tokyo event with its organizers

## LOC status

### 1. Reserved Rooms

Name	Nb. of sheets
Kobayashi Hall	248
3 Seminar hall	120
4 Seminar hall	120
Meeting room 2L	46
Meeting room 2M	34
Meeting room 2S	12
Meeting room 3	45
Meeting room M1	30
Meeting room M3	24

- Reserved period: April 20 April 24
- For a plenary with more than 300 participants,
  Kobayashi hall, lounge in front and M1
  ( or 3 Seminar Hall) will be used with TV connection.
- 2. Accommodation and transportation
- Early hotel booking is highly recommended because
   3 major hotels familiar for us are fully booked already
   for another bigger event in the same period. KEK dormitory
   will be tight as well due to many PF users.
- LOC has secured 150 rooms for the moment though a travel agency. It will be increased depending on demands
- Bus transportation between stations in Tsukuba city and KEK will be arranged.
- 3. The workshop web.

Under construction at http://www-conf.kek.jp/alcw2015



