

Summary of the Steering Board meetings

I.Laktineh

Agenda

- 1- Presentation of SJTU group
- 2- Spokesperson election
- 3- Collaboration representation and new structure
- 4- Review of CALICE by the ECFA panel
- 5- Place of the next CALICE meeting
- 6- A.O.B

1- Presentation of SJTU group

Presentation given by Pr . H. Yang

Group involved in calorimeters R&D for CEPC

1 Pr, 1 Ass. Pr., 1 post-doc, 1 PhD. Main activity will be SDHCAL

The SB welcomes the new group

2- Spokesperson election

Frank Simon was elected for a second mandate. Full consensus.

Congratulations to Frank.

3- Collaboration representation and new structure

Proposal to replace the Steering Board with Institutions Board and to precise the management rules in CALICE was made 2 years ago

Committee : G.Eigen, F.Simon, K.Kawagoe, I.Laktineh, N.Watson, A.White.

The proposed structure:

Institution Board Each group has one representative regardless of the number of FTEs

An advisory committee made of the 8 members

Spokesperson, IB, TB , SpB (chairwoman/man)

+

4 members elected by the IB (2-year mandate)

To prepare the IB meetings and help the management take day-to-day decisions...

After several improvements that took into accounts the worries of several SB members concerning the possible increase of entropy, the final document was presented to the SB and a vote took place

Yes 10

No 1

Abst. 1

The new collaboration structure is adopted

The spokesperson and the SB chairman will organize the transition ahead of the next CALICE meeting.

4- Review of CALICE by the ECFA panel

SB discussed the interest of going through a reviewing process by the ECFA panel. A general consensus is in favour of such a review.

The mode and the content of the review needs to be discussed with the panel. Possible date : summer 2018.

5- Place of the next CALICE meeting

The SB discussed the next CALICE meeting. Several labs proposed to host the meeting. Finally Tokyo is selected. The proposed date 25-27(28) of Sep. 2017

The choice takes into account the CHEF conference to be held in Lyon (2-6 Oct. 2017)

6- A.O.B

Minutes of the SB to be circulated as soon as possible in particular for this important meeting where important decisions were taken