

Minutes for the LCTPC CB-meeting 15.01 2020

- 1) Opening of the meeting
- 2) Approval of the agenda → approved
- 3) General information →
Eight institutes were present at the meeting. For a quorum we need at least 50% of the institutes, i.e. 13.
The collaboration is waiting for a statement from the Japanese Government in order to be able to secure more funding for the necessary research in order to finish the studies for the detector design.
- 4) Approval of updates of the Addendum 2018/19 to the MOA →
Ron sent around the new version at the beginning of the week. A small change will be made in addition: Peter Kluit is replacing Jan Timmermans as CB Member for NIHKEF. The vote will be taken electronically.
- 5) Update of the LCTPC-member list → Fan Zhang from University Hubei has moved to another institute and is no longer active in LCTPC. As also no other person from that institute is involved in LCTPC activities it was agreed to remove this institute.
- 6) Add pixel readout as baseline option in parallel to Micromegas and GEMs → The CB was in favour to include the pixel readout as a baseline option. An electronic vote will be taken.
- 7) Discussion and possible proposal for the CB chair 2020-21 → For this and the following positions there was a strong opinion that the current people should stay in office for another period of two years. Other people are still encouraged to stand for election. Please nominate candidates until February 15th. Electronic elections will take place after that date.
- 8) Discussion of the regional coordinators 2020-21 → This is organized by the three regions. Also here there was a strong opinion for the current coordinators to stay in office.
- 9) Discussion and possible proposal for members of the editorial board 2020-21 → see 7)
- 10) Discussion and possible proposal for a speaker bureau chair 2020-21 → In the past it was very difficult for Serguei Ganjour to find candidates for talks. All collaboration members are encouraged to volunteer. see also 7)
- 11) Discussion and possible proposal for a software contact person 2020-21 → there is no current person since a couple of years. Oliver Schäfer is contact for MarlinTPC which is the most important software for us. His current contract ends in April and it is not sure if he will be able to continue.
- 12) Discussion and possible proposal for a pixel contact person 2020-21 → The current contact is Peter Kluit and he is willing to continue.
- 13) Date and place of next collaboration meeting → There were two proposals, one from Hong Kong HKUST and one from Nikhef. Further proposals should be send to the CB Chair until the end of March. An election will take place latest in June.
- 14) Discussion about publication strategy and presentations at major conferences → Most presentations were given on the base of personal invitations. For publications more test beam

results should be published as Collaboration papers in a timescale of about a year after the end of the test beam.

15) Discussion of needed experts and update of the contact persons of the WPs → The current people should stay as contact persons. There was a discussion whether to add the test beam activities as item 5h). This will be discussed with the DESY group.

16) Financial and manpower status → Most groups manage to keep activities going, but often with reduced resources.

17) AOB

18) Closure of the meeting